

SECTION 10 - PAYMENT OF CHARGES

ITEM 10-1 GENERAL SERVICES ADMINISTRATION (GSA) SHIPMENT SURCHARGE

A. INCORPORATION OF SECTION 10 IN A REQUEST FOR OFFERS (RFO)Publication of this Section 10 in a RFO distributed by a participating agency shall be construed as incorporation of the terms and conditions of this Section 10 effective on the date of the publication of the RFO. The terms and conditions of this Section 10 WILL NOT apply if this Section 10 IS NOT specifically incorporated into a RFO.

B. AMOUNT OF GSA SHIPMENT SURCHARGE:
A charge equal to 4% of the total amount billed for linehaul and accessorial services will be applicable to each

Government Bill of Lading (GBL) issued which references a rate offer that was accepted in accordance with a RFO that incorporated this Section 10.

C. BILLING: The GSA Shipment Surcharge MAY NOT be shown as a separate, chargeable line item on the carrier’s Public Voucher for Transportation Charges.

D. REMITTANCE TO GSA:GSA Shipment Surcharges collected in accordance with this Section 10 MUST BE remitted to GSA on the basis of shipments delivered according to the table below:

Shipments Delivered Between	GSA Shipment Charge Due to GSA By:
January 1 and March 31	June 1
April 1 and June 30	September 1
July 1 and September 30	December 1
October 1 and December 31	March 1

E. VERIFICATION OF APPLICABLE GSA SHIPMENT SURCHARGE OWEDAs stated in Section 9, Item 9-2, carriers hauling shipments subject to a GSA Shipment Surcharge will be required to submit a shipment report to the Freight Program Management Office (FPMO), Kansas City, MO, unless otherwise stated, identifying the number of shipments delivered during the appropriate timeframes identified in Item 10-1.D., above. This carrier provided shipment report will be verified per a shipment report submitted by the appropriate agency(ies). In the case of a discrepancy between the carrier submitted shipment report and the agency submitted shipment report, GSA will rely on the information provided in the agency submitted shipment report for the calculation of money owed to GSA from the carrier unless the carrier can provide evidence that the agency submitted shipment report is incorrect.

F. METHOD OF PAYMENT:The remittance of the

GSA Shipment Surcharge may be transmitted either by check or by electronic funds transfer in accordance with the requirements identified below:

(1) BY CHECKMake checks payable to “GSA-GL474.2(User ID)”; e.g., GSA-GL474.2AAAAA”, and mail to General Services Administration, Accounts Receivable, P.O. Box 73221, Chicago, IL 60673.

NOTE: Carrier assigned User IDs will be provided prior to May 1, 1997, to all carriers approved in accordance with Item 2-2.

(2) BY ELECTRONIC FUNDS TRANSFER:Payments that are submitted by electronic funds transfer should be submitted in accordance with the format identified below:

Sample Funds Transfer Message Format

1						
	2		3			
	4	5	6		7	
					8	
					9	
					10	
					11	
					12	

GENERAL SERVICES ADMINISTRATION
STANDARD TENDER OF SERVICE

Explanation of References

Ref	Name	GSA Required Fill	Explanation
{1}	Priority Code		Provided by the sending bank. Note: Some Federal Reserve district banks may not require this item.
{2}	Treasury Department Code	021030004	The nine-digit identifier is the routing symbol of the United States Treasury. This item is a constant and is required for all funds transfer messages note to the United States Treasury.
{3}	Type Code		The type code will be provided by the bank.
{4}	Sending Bank Code		The nine-digit sending bank code will be provided by the sending bank.
{5}	Class Code		The class code may be provided by the sending bank at its option (if permitted by the Federal Reserve district bank).
{6}	Reference Number		The reference number may be inserted by the sending bank to identify the transaction.
{7}	Amount		The amount will include the dollar sign and the appropriate punctuation including cents digits. This item will be provided by the depositor.
{8}	Sending Bank Name		The telegraphic abbreviation which corresponds to item {4} will be provided by the sending bank.
{9}	Treasury Department Name	TREAS NYC/(47000016) GSA	This item is of critical importance. It must appear on the funds transfer message in the precise manner as stated to allow for the automated processing and classification of the funds transfer message to the agency location code of the appropriate agency. The item is comprised of a rigidly formatted, nonvariable sequence of 15 characters as shown.
{10}	Information	GSA DOS SHIPMENT SURCHARGE	This item identifies the purpose of payment
{11}	Information	GSA-GL474.2	This item identifies the account in GSA.
{12}	Information	PAYMENT FOR (User ID)	This identifies the carrier making the payment. NOTE: For (User ID), carrier assigned User IDs will be provided prior to May 1, 1997, to all carriers approved in accordance with Item 2-2.

Example

02			
	021030004	10	
	011000390	0650	\$1,500.00
FIRST BOS			
TREAS NYC/(47000016)GSA			
GSA DOS SHIPMENT SURCHARGE			
GSA-GL474.2			
PAYMENT FOR AAAAA			

G. FAILURE TO SUBMIT REMITTANCE:

Failure to submit remittance of the applicable GSA Shipment Surcharge as required by this Section 10 will

result in the immediate revocation of approval in GSA's Freight Management Program.